1650

 G-1/Adj

 Date

# From: Commanding Officer, XXXX

To: Commandant of the Marine Corps (MMMA)

Via: (1) Chain of Command...

 (2) MARCENT or MARSOC

Subj: REQUEST FOR RETROACTIVE APPLICATION OF THE “C” DEVICE ON THE PREVIOUSLY APPROVED AWARD ICO MAJOR MARINE A. PAYNE, USMC (IAPS CASE #)

 **iAPS Case # is the six (6) digit code at the end of the URL when viewing the award (i.e. https://www.manpower.usmc.mil/iaps/awards/vie wAward.action?case\_id=808263#**

Ref (a) SECNAVINST 1650.1H

 (b) ALNAV 055/17

 (c) MARADMIN 665/17

 (d) Privacy Act of 1974, 5 U.S.C. § 552a

**The first enclosure must be included. Include the other enclosures as necessary.**

Encl: (1) Original NAVMC 11533EF

 (2) New or Corrected SOA/Citation/etc

 (3) Supporting Documentation (that documents decisions or intended

 changes)

1. In accordance with the references, request for retroactive application of the “C” Combat Conditions Device for the previously approved subject named award in enclosure (1) with enclosure (2). Substantiating documentation for corrections is included in enclosure (3).
2. This award was approved by (awarding authority), (Command), on (date).
3. (A detailed explanation including all information that will assist in getting issue resolved and detailed description of changes and reasons for the changes. For changes, detail each change as a separate subpara).
4. Point of contact for this matter is XXXXXXXX at comm: XXXXXXXXXX or email: XXXXXXXXXXXXXXXXXXXX.

 I. M. COMMANDING

(Awarding Authority Signature, no by dir)

**Requests must be signed by the Commanding Officer for the Retroactive Request and all Commanding Officer’s in the Chain of Command to the Awarding Authority who is delegated authority to approve the C Device.**